

EMMET COUNTY LOCAL RTF – CFP MEETING

DRAFT MEETING MINUTES

October 14th, 2024

I. Introductions

Rollcall initiated by Isha Pithwa (Networks Northwest), with introductions noted as attendance: Brent Shank (ECRC) and Travis Horrocks (ECRC).

II. Approval of Agenda

Added Approval of all projects after the illustrative list review.

Motion to approve agenda made by Brent Shank and supported by Travis Horrocks. All Ayes, None opposed. Motion carried unanimously.

III. Approval of Meeting Minutes

Meeting Minutes from Oct 1st were presented (Action Requested). No changes were made to the presented minutes. Meeting minutes from full RTF meeting December presented for reference. No motion needed. Attachment provided for review.

Motion to approve minutes from Oct 1st, 2024 Charlevoix County local RTF meeting made by James Vanek and supported by Pat Weeks. All Ayes, None opposed. Motion carried unanimously.

IV. Discussion on Agreements between the RTF members (County, Local, Transit)

No agreements.

V. Review of FY 2025

Transit:

New Project – Purchase Equipment (?) – STP \$10,000 – Local Match \$2,500 – Total Project cost \$12,500

Emmet County Road Commission:

Robinson Road – JN215309 – Eliminate the project

Will not do Oakland Sell. Do not have agreement for FY25 and FY26

Earmark Project – New Project – Brutus Rd from US-31 to Brill Rd 2.46 Miles – Asphalt Reconstruction – STP \$(-) – State D \$146,000 – Local Match \$129,000 – Other Participating Amount \$1,100,000 – Total Project cost \$1,375,000

New Project – Maxwell Rd from Mitchel Rd to south 1.27 miles with project length 1.27 miles – Asphalt Reconstruction – STP \$623,000 – State D \$73,000 – Local Match \$93,750 – Total Project cost \$833,750

Note - The final amounts might change and final 1799 forms will be provided at the full RTF Meeting. No other changes/additions discussed.

VI. Review of FY 2026

Emmet County Road Commission:

Change Request - E Robinson Rd from Pleasantview Rd to 0.1 miles east of Nayr Rd with project length 1.24 – Asphalt Reconstruction – STP \$647,000 – State D \$114,441 – Local Match \$47,309 with a Total Project cost \$808,750

No other changes/additions discussed.

VII. Review of FY2027

Transit:

New Project – Purchase Equipment (?) – STP \$10,000 – Local Match \$2,500 – Total Project cost \$12,500

Emmet County Road Commission:

New Project – Pickerel Lake Rd from Botsford Rd to Banwell Rd with project length 1.00 – Asphalt Reconstruction – STP \$650,000 – State D \$114,441 – Local Match \$50,559 with a Total Project cost \$815,000

No other changes/additions discussed.

VIII. Review of FY2028

Emmet County Road Commission:

New Project – Banwell Rd from Pickerel Lake Rd to 0.2 miles north of Coors Rd with project length 2.04 – Asphalt Reconstruction – STP \$674,000 – State D \$114,441 – Local Match \$54,059 with a Total Project cost \$842,500

No other changes/additions discussed.

IX. Review of FY2029

Boyne City – New Project:

New Project – E Gill Rd from US31 to west 2.0 miles with project limit of 2.0 miles – Resurfacing/Crush and Shape - STP \$(688,000) – State D \$(114,441) – Local Match \$(57,559) with a Total Project cost \$860,000

No other changes/additions discussed.

FY2024 and 25 Target amounts will be checked and also the projects to correct the sheet. Depending on that the FY26-29 STIP projects as listed above would change and the final numbers will be provided with a 1799 form at the full RTF meeting.

Emmet County – Request to add to all Season list:

- Brutus Rd – US 31 to Brill Rd
- Maxwell Rd – Mitchel Rd to Greenwood Rd
- Robinson Rd – Pleasantview Rd to US 31

Process: Route Designation

- Road agency brings the proposed route forward at Regional RTF meeting
- Regional RTF Committee is responsible for vetting the eligibility of the route and approving the addition of the route to the Proposed All-Season Network or All-Season Network
- Action is recorded in the meeting minutes
- RPA identifies the action in their monthly report to MDOT RTF Staff
- MDOT RTF Staff makes the change in the All-Season Web Application map
- <https://mdot.maps.arcgis.com/apps/webappviewer/index.html?id=ac067829f74e49eba28b33605ccd87c0>

X. **Illustrative List review**

Delete the following:

Brutus Road (US31 to Cheboygan County)

Lake Shore Drive (State to Sturgeon Bay)

Add projects as following:

Pavement Markings (Countywide) – STP \$70,000 - Local Match \$17,500 – Total Project \$87,500

Chip Seal (Countywide) - STP \$100,000 –Local Match \$25,000 – Total Project \$125,000

- XI. **Motion for Project Advancement** - Action requested for all the projects listed for FY26-29 to bring forward to the full RTF.

Motion to bring the projects as discussed and listed for FY2026-2029 forward to full RTF meeting for approval made by Brent Shank and supported by Travis Horrocks. All Ayes, None opposed.

Motion carried unanimously.

XII. **Public Comment**

No comments

XIII. **Adjournment**

Motion to adjourn the meeting at 1:32 PM made by Brent Shank and supported by Travis Horrocks. All Ayes, None opposed. Motion carried unanimously.