

Meeting Minutes
Rural Task Force Charlevoix County Local Meeting
November 1, 2021
1:00pm – City of Boyne City - City Hall

In Attendance: Tim Faass (City of Boyne City), Pat Harmon (Charlevoix County Road Commission), Jill Drury (Charlevoix Transit), Mike Cain (City of Boyne City), Jim Vanek (Charlevoix County Road Commission), Mathew Cooke (Networks Northwest), Hannah Yurk (Networks Northwest), Mary Cook (Beaver Island Transit), Ryan Novotny (Ironton Ferry), Mark Heydlauff (City of Charlevoix)

1. Introductions

Mathew Cooke called the meeting to order at 1:04 p.m.

Those in attendance were introduced to one another.

2. Approval of agenda

Motion to approve the November 1, 2021 agenda by Jill Drury, supported by Pat Harmon.

Motion approved by all members in attendance.

3. Revisions to 2020-2023 TIP Projects

FY 2022

Thumb Lake Road Project and Transit Project Beaver Island will continue to take place for FY 2022, no changes.

4. Fiscal Year 23-26 TIP Development

FY 2023

- It was stated that the State Street project for the City of Charlevoix can be moved down a couple of years.
- Mathew Cooke provided an overview of the funds available, \$446,000 is available for the Fiscal Year 2023, State D of \$124,108.
- Mathew Cooke shared that the \$429,000 is available but they are taking 90% of the amount that is projected on the worksheet for STP.
- Jill Drury stated that she has vehicles that are eligible in 2023 to be replaced and expansion of programming. Jill requested \$315,600 in STP for 6 vehicles and program updates, with a total cost of \$378,720.
- Tim Faass shared details about his project on Front Street from Pleasant Avenue to 2nd Street, and Pine Street to Main Street on Front Street. The total cost would be \$212,000 for a crush and shape, with \$106,400 from STP.
- Mathew Cooke provided details regarding an East Jordan project located on Sunset Drive that would cost about \$475,000, because of the limited funds leftover it was suggested to move this project to FY2024.

- Mathew Cooke provided details on the use of the HIP-COVID funds that it can use similarly as the STP funds but there are also some additional special uses that the funds can be used for.
- Mary Cook requested \$24,000 in STP for Freight luggage racks. Mathew Cooke stated that he will explore if this is an eligible expense.

FY 2024

- The East Jordan project on Sunset Drive was discussed at \$300,000 of STP funds which will need \$60,000 in match for a total cost of \$360,000.
- Ryan Novotny requested funds to upgrade the ramps on the Ironton ferry. Ryan expressed that the electrical was previously worked on for the ramps. \$154,000 will be allocated from the STP funds.

FY 2025

- The City of Charlevoix will work on the project located on State Street with \$463,000 STP.

FY 2026

- The project on Thumb Lake road will be completed with a mill and fill for the full allocation of \$472,000.

Mathew Cooke stated the 10A meeting is on December 16th, 2021.

Motion by Tim Faass, seconded by Jill Drury, to recommend the discussed and approved projects as Charlevoix County's FY 23-26 projects for RTF 10A consideration and approval.

Motion approved by all members in attendance.

5. Public Comments

No public comment.

6. Adjourn

Meeting adjourned at 2:06 p.m.