

# KALKASKA COUNTY LOCAL RTF – CFP MEETING

## DRAFT MEETING MINUTES

October 21<sup>st</sup>, 2024

### I. Introductions

Rollcall initiated by Isha Pithwa (Networks Northwest), with introductions noted as attendance: Tracy Fisher (Transit), Mayjer Bole (Transit), Jenna Foester (Transit), John Rogers (KCRC)

### II. Approval of Agenda

No changes were made to the presented agenda.

*Motion to approve agenda made by Tracy Fisher and supported by John Rogers. All Ayes, None opposed. Motion carried unanimously.*

### III. Meeting Minutes

Meeting minutes from full RTF meeting December presented for reference. No motion needed. Attachment provided for review.

### IV. Discussion on Agreements between the RTF members (County, Local, Transit)

Every other year with Transit – No set amount but discussion with CRC and adjustment with respect to project needs or bus purchase.

### V. Review of FY 2025

Transit:

JN214832 – Bus Purchase – STP \$140,000 – Local Match \$35,000 – Total Project cost \$175,000 – received 1797 Form for approval/CR for full RTF

Kalkaska County Road Commission:

Shippy Road project – Eliminate the project. Shippy Rd project changed to the transit as mentioned above

JN214828 (project limits changed to County Rd 612 to Wood Rd) – STP \$507,160 – State D \$455,908 – Local Match \$0 – Total Project cost \$963,068 – Need 1799 Form for approval/CR for full RTF

*Motion to approve the Kalkaska County Road Commission Project for FY2025 Change Request made by Tracy Fisher supported by John Rogers. All Ayes, None opposed. Motion carried unanimously.*

*Motion to approve the Transit Project for FY2025 Change Request made by John Rogers supported by Tracy Fisher All Ayes, None opposed. Motion carried unanimously.*

*Note - The above change requests will be requested to vote for in the full RTF meeting.*

**VI. Review of FY 2026**

Kalkaska County Road Commission:

CR - JN 214829 County Rd 571 (project limits changed to Wood Rd to Covert Rd)

\*Oakland County Exchange – STP \$660,000 – State D \$112,473 – Local Match \$30,000 with a Total Project cost \$802,473

No other changes/additions discussed.

**VII. Review of FY2027**

Kalkaska County Road Commission:

New Project – County Rd 571 from Covert Rd to Twin Lake Rd \*Oakland County Exchange - Reconstruct – STP \$675,000 – State D \$112,473 – Local Match \$30,000 with a Total Project cost \$817,473

No other changes/additions discussed.

**VIII. Review of FY2028**

Transit:

New Project – Bus Purchase – STP \$150,000 – Local Match \$37,500 – Total Project cost \$187,500 – need 1797 Form for approval/CR for full RTF

Kalkaska County Road Commission:

New Project – County Rd 571 (project limits from Twin Lake Rd to Narrow Loop Rd)

\*Oakland County Exchange – Reconstruct - STP \$538,000 – State D \$112,473 – Local Match \$30,000 with a Total Project cost \$680,473

No other changes/additions discussed.

**IX. Review of FY2029**

Kalkaska County Road Commission:

New Project – County Rd 612 (project limits from Village limits to Twin Birch Rd)

\*Oakland County Exchange – Reconstruct - STP \$703,000 – State D \$112,473 – Local Match \$30,000 with a Total Project cost \$845,473

No other changes/additions discussed.

FY2024 (CRC – FY24 have not been used – used for Oakland Sell) and 25 Target amounts will be checked and also the projects to correct the sheet. Depending on that the FY26-29 STIP projects as listed above would change and the final numbers will be provided with a 1799 form at the full RTF meeting.

**X. Illustrative List review**

No Changes/Addition to the list.

**Motion for Project Advancement** - Action requested for all the projects listed for FY26-29 to bring forward to the full RTF.

*Motion to bring the projects as discussed and listed for FY2026-2029 forward to full RTF meeting for approval made by John Rogers and supported by Tracy Fisher. All Ayes, None opposed. Motion carried unanimously.*

*Note - The final amounts might change and final 1797 and 1799 forms will be provided at the full RTF Meeting. No other changes/additions discussed.*

**XI. Public Comment**

No comments

**XII. Adjournment**

*Motion to adjourn the meeting at 10:06 AM made by Tracy Fisher and supported by John Rogers. All Ayes, None opposed. Motion carried unanimously.*