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*The mission of the Traverse Transportation Coordinating Initiative (TTCI) is to provide coordinated leadership and direction for the development and conduct of the continuing, cooperative & comprehensive transportation planning process for the Traverse City urban area.*

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### **TTCI Board Meeting**

**February 23, 2023 @ 10am**

**In person at Michigan Works - 1209 S Garfield Avenue Suite C, Traverse City, MI**

**Or virtually at the following link:**

**<https://us02web.zoom.us/j/2319295012>**

**Meeting ID: 231 929 5012**

**Phone: 1 (312) 626-6799**

#### **Call Meeting to Order**

- A. Roll Call / Introduction of Members and Staff**
- B. Approval of the Agenda**
- C. Approval of Minutes from 1/17/23 (see attached)**
- D. Conflict of Interest Disclosure**
- E. Public Comment**
- F. New Business**
  - a. MDOT MPO Informational Presentation
- G. Old Business**
  - a. TTCI Members - Board Presentations Schedule (update)
- H. Staff Reports**
- I. Agency Project Updates**
- J. Board Members Comments / Discussion of future agenda**
- K. Public Comments**
- L. Adjourn**

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# Traverse Transportation Coordinating Initiative (TTCI)

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**Tuesday, January 17, 2023**

**1209 S Garfield Avenue Suite C, Traverse City, MI**

**Draft - MEETING MINUTES - Draft**

## **Call to Order**

Chair K. Dunham called the meeting to order at 10:02 a.m. on Tuesday, January 17, 2023.

## **Roll Call**

Attendance was taken.

## **Board Present**

Mark Wilson - virtually (City of Traverse City), Brad Kluczynski (GTRC), Kelly Dunham (BATA), Chuck Korn (Charter Township of Garfield), Brad Jewett (GT County), Beth Friend (East Bay Township), Jeff Shaw - 10:44 a.m. (Elmwood Township), Brendan Mullane (Leelanau County RC), Doug White (Acme Township), Dan Wagner - virtually (MDOT), Heidi Phaneuf (MDOT)

## **Others present**

Rob Carson (Networks Northwest), Hannah Yurk (Networks Northwest)

## **Agenda**

Chair Dunham asked if there needed to be any changes to the agenda. No changes were stated.

*Motion by B. Jewett, supported by B. Kluczynski, to approve the agenda as presented. Motion carried unanimously.*

## **Approval of Minutes from 11/29/2022**

Chair Dunham asked if there needed to be any changes to the meeting minutes. No changes were stated.

*Motion by B. Jewett, supported by D. White, to approve the meeting minutes, as presented. Motion carried unanimously.*

## **Conflict of Interest**

No conflicts stated.

## **Public Comment**

None.

## **Election of Officers**

Chair Dunham asked if there were any nominations for 2023 officers.

*C. Korn made a motion to reelect the current slate of officers, D. White supported. Motion carried unanimously.*

*Officers are the following:*

*Kelly Dunham (BATA) as Chair*

*Chuck Korn (Charter Township of Garfield) as Vice Chair*

*Beth Friend (East Bay Township) as Treasurer*

*B. Kluczynski (Grand Traverse RC) as Secretary*

## **Urbanized Area Update / MDOT Update**

H. Yurk provided an update regarding that Traverse City has reached a population of 56,890, which surpasses the 50,000 population threshold to become eligible for an MPO. It was shared that the Urbanized Area maps are online so we will begin mapping it out and will provide those once completed. Additionally, H. Yurk stated that the draft timeline is attached and is still the most updated timeline. MDOT will present and provide materials on February 23rd at 10am to TTCI and the public. It was noted to invite anyone that might be interested in learning more about the MPO.

## **2023 Schedule**

H. Yurk shared that the 2023 schedule was approved at the previous meeting and she will work on sending out calendar invites for these meetings. She stated she will continue to provide a zoom link for these meetings, but in person attendance for voting members is strongly encouraged.

## **Committee Member Forms**

H. Yurk shared that there is an attached copy of the form to state who are the Board Members and who are members of the Technical Committee. It was noted who was missing forms and would like these by the end of January.

## **TTCI Members - Board Presentation Schedule**

H. Yurk expressed now that Traverse City has reached the urban area population requirement we will continue to schedule the board presentations. It was noted that a list of scheduled presentations are attached and she will email those that are missing. B. Kluczynski shared that we could present on February 23rd or March 23rd, their meetings are the 4th Thursday at 7pm. C. Korn stated there is a joint planning and commission meeting on February 28th but Hannah and Rob have prior engagements during that time. Hannah will work in scheduling all the meetings and hope to have them all completed by the end of May. Chair Dunham asked what the presentations will cover, R. Carson stated it will go over what is a MPO, funding breakdown, benefits of MPO, eligible expenses, etc.

## **Staff Reports**

H. Yurk stated that the region's active transportation contract has been signed with MDOT and will soon be underway. As updates occur with the Plan, members will be contacted and involved with the Plan.

## **Agency Project Updates**

B. Mullane provided updates for the Leelanau County Road Commission regarding road projects.

C. Korn provided an update for Garfield Township regarding Cherryland Mall and BATA's project.

B. Jewett provided an update for Grand Traverse County regarding ARPA funds and the Facility Master Plan.

D. White did not provide any updates for Acme Township

B. Friend provided an update for East Bay Township regarding their sewer line project and they received a full time CEDAM fellow for 15 months to help with projects in the township.

B. Kluczynski provided an update for the Grand Traverse County Road Commission regarding they are working on presentations to townships which will be quarterly meetings. Additionally he shared news that traffic lights have been updated on South Airport to the SCOOT system and have helped the average commute time to go down by 4 minutes. Additionally, he shared that now that they are eligible to become a MPO there are a lot of opportunities for grants and funding.

H. Phaneuf provided an update for MDOT regarding the Grandview Project, Division Street, Interlochen public meeting regarding US 31, and lastly that they are working on a design for 3 mile and a dual left hand turn lane for FY26 construction.

M. Wilson did not provide any updates for the City of Traverse City.

J. Shaw provided an update for Elmwood Township regarding that he was at a Land Bank meeting to receive a grant for the parking lot behind Subway and excited for the work on 22.

K. Dunham provided an update for BATA regarding that they are still waiting to break ground on their project and they are working on a complete technology update. Lastly, they currently are working with TCAPS and seeing how they can support them by using current routes.

#### **Board Member Comments/Discussion of Future Agenda**

None provided.

Rob Carson asked if there was a preference from members on the set up for the MDOT / TTCI presentation meeting. No preference was given.

#### **Public Comment**

None.

#### **Adjourn**

Meeting adjourned at 10:52 a.m.

### TTCI Presentations - Draft Schedule

<b>Entity</b>	<b>Date for a presentation to Board/Commission</b>
BATA	February 23, 2023 at 1pm
Acme Township	March 7, 2023 at 7pm
Charter Township of Elmwood	March 13 - 6pm
Grand Traverse County - Board of Commissioners	March 15th at 9am
Grand Traverse County Road Commission	March 23rd at 7pm
Leelanau County Road Commission	April 4th at 9am
Charter Township of East Bay	April 10th - 6:30pm
Charter Township of Garfield	April 11th at 6pm
City of Traverse City	Not scheduled yet
	*Have presentations completed by end of May 2023*