

Rural Task Force 10A – Call for Projects MEETING

DRAFT MEETING MINUTES

November 20th, 2024

I. Introductions

Travis Horrocks (ECRC); Brent Shank (ECRC); James Vanek (CCRC); Burt Thompson (ACRC); John Rogers (KCRC); Jenna Foerster (KPTA); Tracy Fisher (KPTA); Dough Varney (Boyne City); Michael Cain (Boyne City); Marilyn Cousineau (Village of Boyne Falls); Mike Shop (Village of Boyne Falls); Mark Heydlauff – Online Attn. (City of Charlevoix); Joe Kroll – Online Attn. (Chx Transit);

RPA/MDOT:

Isha Pithwa (NN); Ben DuBois (MDOT); Brian Stark – Online Attn. (MDOT); David Moliterno (MDOT) Heidi Phaneuf – Online Attn. (MDOT); Alex Simonetti

Chair Burt Thompson called the meeting to order at 1:05 PM

II. Approval of Agenda

No changes were made to presented agenda. Addition of item 8 – Addition/review of All season routes (for approval and addition of Emmet County roads).

Motion to approve the presented agenda as amended made by Michael Cain and supported by Brent Shank. All Ayes, none opposed. Motion carried unanimously.

III. Approval of Meeting Minutes

Meeting minutes from the full RTF December 2023 meeting as well as individual local county CFP meetings held in 2024 were presented. No changes were made to the presented draft meeting minutes.

Motion to approve the presented meeting minutes from December 2023 full RTF, Kalkaska County Local County CFP meeting, Antrim County - Local County CFP meeting and Leelanau County – Local County CFP meeting was made by Kelly Dunham and supported by Craig Brown and Jessica Carland (online). All Ayes, none opposed. Motion carries unanimously.

IV. Review of Bylaws

RTF 10A bylaws provided as well as RTF advisory board recommended bylaws provided – Group will review and visit this agenda item in the next Full RTF meeting. Last Elections were done in 2022.

V. MDOT Updates

Ben DuBois Updates (MDOT):

- Updates about the progress of North Region Active Transportation Plan and asked the group to review the draft plan and share comments/suggestions with Isha if any – helps a lot at future grants. Draft and information is available at the Networks Northwest website.
- Carbon Reduction Program – funding opportunity update (\$25M – cons walking/biking/etc.)
- M22 and M72 job update – Bid estimates came over a little so with a few internal or regional changes the job is still going. Copemish Carbon reduction job is delayed until next year.
- MDOT TSC managers did not have any updates but open to questions.
- RFP – for Village of Boyne Falls for Feasibility study – MDOT currently does not have funding currently but is willing to partner and help with that.

Alex Simonetti (MDOT):

- Kalkaska and Antrim will follow up on any updates and changes they have as of now, no other updates.

Brian Stark (MDOT):

- STIP – Estimates for FY26-29 handed out. With FY2026-29 estimates there will be no new numbers unless there are any changes and the new allocations will be handed out prior to that fiscal year.
- Please share your 1799/1797 forms for all your projects through 2029 to Isha to process (before Jan 15th, 2025). For FY 2026 your JobNet will freeze from July 1st to Oct 1st meaning no changes can be made to your FY2026 projects during that period so it is suggested that you process all your project change requests or funding through before July 1st, 2025.
- Actual allocation for FY2025 handed out so any project changes for FY2025 should have their new allocation numbers by county (check LABR which has your FY2025 allocations). If you are trying to obligate your projects before December utilizing TDFD funding, for that MDOT allows that to be used up to 90% of what your estimates are. This year there has been significant decrease with your TDFD funding – just as a heads up. – contact Brian if needed to know your actual numbers. Suggested please check your LABR reports and also the balance sheets for all your projects.
- Estimates are changed accordingly by using 2020 census data as opposed to older ones i.e., 1980s.
- RTF Training videos are online on MI RTF website. Please share with any new person for training.
- Please share your local federal funds exchange updates/agreements to Brian if you are participating. Fed Aid Buyout program has been suspended again for FY2026, MDOT will reevaluate again for FY 2027. TDFD direct distribution grant, if you want to participate in that you either have to participate in a local-fed fund exchange with StateD or just Local funds and StateD. Let Brian know, he will review the project to make sure it meets the all-season standards and process that further.
- Please share if you are eliminating any project to Brian.
- August redistribution happened – Every project that went through LAP got funded this year. They had larger redistribution than expected. The numbers are yet to finalize. If there is any money left it goes to the MDOTs Bridge program and the funding that is supposed to the RTF goes into next year's pot. For RTF 10C got all funded – if there is anything Brian will let know the exact numbers as they come through. Reach out to Brian if you need any additional information

VI. Discussion on Agreements between the RTF members (County, Local, Transit)

No changes in the RTF agreements between.

STIP Review of projects FY2026, 2027, 2028, 2029

Going through STIP Years County wise as below. Please note that all projects as listed below will be updated as their 1799/1797 forms are received.

ANTRIM COUNTY:

- Antrim County and Antrim Transit both submitted their 1799 and 1797 forms and the numbers or projects do not differ from what had been discussed in the Antrim County Local RTF Meeting.
- See all projects for Antrim County as informed by their 1797 and 1799 forms below.

ANTRIM COUNTY	WORK DESCRIPTION	STP	STATE-D	LOCAL	TOTAL
'24 END BAL		\$0	\$103,069	-	-
'25 TARGET		\$644,078	\$104,536	-	-
'25 BEG BAL		\$644,078	\$207,605	-	-
JN 214809 Transit	Bus Replacement	\$80,078		\$20,020	\$100,098
JN 214795 Old State Road (624)	Crush and Shape	\$564,000		\$354,000	
'25 END BAL		\$0	\$207,605	-	-
'26 TARGET		\$657,000	\$102,734	-	-
'26 BEG BAL		\$657,000	\$310,339	-	-
JN 214799 - Alba Highway (C42) from _ to _ 10.25 miles	Chip Seal	\$0	\$310,339	\$105,661	\$416,000
JN 214811 Transit	Bus Rolling Stock	\$64,000		\$16,000	\$80,000
JN214796 - Adams Rd (624) from Morris Rd to M32	Crush & Shape	\$593,000		\$423,177	\$1,016,177
'26 END BAL		\$0	\$0	-	-
'27 TARGET		\$671,000	\$102,734	-	-
'27 BEG BAL		\$671,000	\$102,734	-	-
JN214804 Alden highway (618) from S County Line to Crystal Springs Rd	Mill & Pave	\$551,000	\$102,734	\$239,002	\$892,736
Transit - New Project	Bus Rolling Stock	\$120,000		\$30,000	\$150,000
'27 END BAL		\$0	\$0	-	-
'28 TARGET		\$685,000	\$102,734	-	-
'28 BEG BAL		\$685,000	\$102,734	-	-
New Project - Alden Highway/Comfort Rd (618) from Crystal Springs Rd to M88	Mill and Pave	\$565,000	\$102,734	\$187,646	\$855,380
Transit - New Project	Bus Rolling Stock	\$120,000		\$30,000	\$150,000
28 END BAL		\$0	\$0	-	-

29 TARGET		\$699,000	\$102,734	-	-
'29 BEG BAL		\$699,000	\$102,734	-	-
Old State Rd (624) from Derenzy Rd to Kidder Rd	Crush and Shape	\$579,000		\$389,000	\$968,000
Transit - New Project	Bus Rolling Stock	\$120,000		\$30,000	\$150,000
29 END BAL		\$0	\$102,734	-	-

CHARLEVOIX COUNTY:

- Charlevoix County Transit is different from Beaver Island Transit. Communication needed between the two transits agencies for the clarification of project inclusion of Life rafts for Bitrans. Information will be given to Isha pertaining to the agencies discussion. Isha’s Note – This discussion came through from recommendation from Local County meetings for Charlevoix County by Mary Cook. Requested that any years would be fine for a \$14,000 for life rafts. Joe Kroll will be communicating with Mary regarding this as they represent transit. There is no money available in Fy2026. Brian’s suggestion – best bet for Bitrans would be to first come up with a project and put it on illustrative list and as we go there is opportunity to amend the TIP in future for FY2026-29 and bring it up on RTF meetings any time whenever there is money available. Isha’s Note – The last discussion at the local county meeting was that Bitrans will be coordinating with City of Boyne City to have \$14,000 for life rafts split in any of the years of FY2027 or FY2029. Item Left to be as is subject to more communication needed to clarify if the life rafts need to be put in either FY2027 or FY2029 years or to be added to Illustrative List.
- City of Boyne City will have their projects in FY2027 and FY2029. No amounts for the projects were informed or submitted. Boyne City will send their 1799 forms with information on Project limits, STP budget etc.
- All projects as listed below will be updated as their 1799/1797 forms are received.

CHARLEVOIX COUNTY	WORK DESCRIPTION	STP	STATE-D	LOCAL	TOTAL
'24 END BAL		\$0	\$181,300	-	-
'25 TARGET		\$541,000	\$77,060	-	-
'25 BEG BAL		\$541,000	\$258,360	-	-
JN215112 - Thumb Lake Road - ChxCRC	Reconstruct	\$541,000	\$238,300	\$140,250	\$701,250
'25 END BAL		\$0	\$20,060	-	-
'26 TARGET		\$561,000	\$90,372	-	-
'26 BEG BAL		\$561,000	\$110,432	-	-
JN 214822 - Thumb Lake Road - ChxCRC	Reconstruct	\$561,000	\$90,372	\$140,250	\$701,250
'26 END BAL		\$0	\$20,060	-	-
27 TARGET		\$562,000	\$90,372	-	-
'27 BEG BAL		\$562,000	\$110,432	-	-
New Project - Boyne City Roads	Resurfacing/Crush&Shape	TBD	TBD	TBD	TBD
27 END BAL		\$562,000	\$110,432	-	-

28 TARGET		\$574,000	\$90,372	-	-
'28 BEG BAL		\$574,000	\$200,804	-	-
New Project - Springvale Rd - ChxCRC	Reconstruct	\$574,000	\$90,372	\$143,500	\$717,500
28 END BAL		\$0	\$110,432	-	-
29 TARGET		\$586,000	\$90,372	-	-
'29 BEG BAL		\$586,000	\$200,804	-	-
New Project - Boyne City Roads	Resurfacing/Crush&Shape	TBD	TBD	TBD	TBD
Bitrans	Life Rafts	\$14,000		\$3,500	\$17,500
29 END BAL		TBD	\$200,804	-	-
*Note: Life rafts for the ferry to be added as a new project, contingent on available funding (\$14,000) in any suitable fiscal year the Boyne City projects split the Bitrans project for Life Rafts or to be added as illustrative list.					

EMMET COUNTY:

- Transit FY2025 numbers changes to \$15,000 in total. That will change the ECRC project amounts as shown below. Brian Suggested to keep the same job number for JN215309 and change the project when doing Brutus and Maxwell.
- Brian gave the updated TDFD State D FY2025 targets
- **Road Commission** – FY2025 new CR will be shared. FY2026, FY2027, FY2028 and FY2029 new project will share the 1799 form (see the amounts below). Eliminating JN214839 in FY2026 (Craig will send a 1799 form for that – this project was initially in FY2022/23 to be done in FY2026 – it was already deleted in the Local County Meeting). Clarification – FY2028 will; not be ACC since the project works are different, it will be a new project all years - FY2026-29.

EMMET COUNTY	WORK DESCRIPTION	STP	STATE-D	LOCAL	TOTAL
'23 END BAL	-	\$0	\$86,225	-	-
24 TARGET	-	\$620,044	\$114,814	-	-
24 BEG BAL	-	\$620,044	\$201,039	-	-
Oakland Sell Lakeshore Drive) - JN218018		\$620,044	\$120,000	\$35,011	\$775,055
'24 END BAL	-	\$28,845	\$189,805	-	-
'25 TARGET	-	\$477,068	\$81,967	-	-
'25 BEG BAL	-	\$505,913	\$271,772	-	-
Robinson Road - JN215309 - eliminate project					
*Oakland Sell					
Maxwell Rd - New Projects - Use same JN as JN215309 - change limits	Crush and Shape	\$620,996	\$104,804	\$93,750	\$819,550
Brutus Rd - New Project - Earmark Project	Crush and Shape		\$73,819	\$129,000 + Other Participating amount - \$11,000,000	

Transit - New Project	Purchase Eq.	\$12,000		\$3,000	\$15,000
'25 END BAL	-	\$0	\$0	-	-
'26 TARGET	-	\$647,000	\$114,441	-	-
'26 BEG BAL	-	\$647,000	\$114,441	-	-
Robinson Road - (Diff No- New 1799 needed) - change limits		\$647,000	\$114,441	\$47,309	\$808,750
*Oakland Sell					
26 END BAL	-	\$0	\$0	-	-
27 TARGET	-	\$660,000	\$114,441	-	-
'27 BEG BAL	-	\$660,000	\$114,441	-	-
Pickerel Lake Rd - Botsford to Banwell Rd	Crush and Shape	\$650,000	\$114,441	\$50,559	\$815,000
Transit - New Project	New Eq.	\$10,000		\$2,500	\$12,500
27 END BAL	-	\$640,000	\$114,441	-	-
28 TARGET	-	\$674,000	\$114,441	-	-
'28 BEG BAL	-	\$674,000	\$228,882	-	-
Banwell Rd - Pickerel Lake Rd to 0.2 miles north of Coors Rd	Crush and Shape	\$674,000	\$114,441	\$54,059	\$842,500
28 END BAL	-	\$674,000	\$114,441	-	-
29 TARGET	-	\$688,000	\$114,441	-	-
'29 BEG BAL	-	\$688,000	\$228,882	-	-
E Gill Rd - US 31 to west 2 miles	Crush and Shape	\$688,000	\$114,441	\$57,559	\$860,000
29 END BAL	-	\$0	\$114,441	-	-

KALKASKA COUNTY:

- Brian gave the updated TDFD State D FY2025 targets
- Changes in CRC projects in FY2025 and addition of Transit project

KALKASKA COUNTY	WORK DESCRIPTION	STP	STATE-D	LOCAL	TOTAL
'23 END BAL	-	\$0	\$271,068	-	-
24 TARGET	-	\$633,940	\$112,840	-	-
24 BEG BAL	-	\$633,940	\$383,908	-	-
JN 214827 CR 571 (Meyers Road to CR 612) *Oakland County Exchange		\$523,940			\$523,940
JN 214831 Transit	Bus Purchase	\$110,000		\$27,500	\$137,500
'24 END BAL	-	\$0	\$383,908	-	-
'25 TARGET	-	\$647,160	\$95,906	-	-
'25 BEG BAL	-	\$647,160	\$479,814	-	-

JN 214828 CR 571 (612 to Wood Rd) - need 1799		\$507,160	\$479,814		\$986,974
JN 214832 Transit - need 1797	Bus Purchase	\$140,000		\$35,000	\$175,000
'25 END BAL	-	\$0	(\$0)	-	-
'26 TARGET	-	\$660,000	\$112,473	-	-
'26 BEG BAL	-	\$660,000	\$112,473	-	-
JN 214829CR 571(Wood Rd to Covert Rd) *Oakland County Exchange		\$660,000	\$112,473	\$30,000	\$802,473
26 END BAL	-	\$0	(\$0)	-	-
27 TARGET	-	\$675,000	\$112,473	-	-
'27 BEG BAL	-	\$675,000	\$112,473	-	-
County rd 571 - Covert Rd to Twin Lake Rd (New Job) * Oakland County Exchange	Reconstruct	\$675,000	\$112,473	\$30,000	\$817,473
27 END BAL	-	\$0	(\$0)	-	-
28 TARGET	-	\$688,000	\$112,473	-	-
'28 BEG BAL	-	\$688,000	\$112,473	-	-
Transit Bus (New Job)		\$150,000		\$37,500	\$187,500
County Rd 571 - Twin Lake Rd to Narrow loop (New Job) * Oakland County Exchange	Reconstruct	\$538,000	\$112,473	30,000	\$680,473
28 END BAL	-	\$0	(\$0)	-	-
29 TARGET	-	\$703,000	\$112,473	-	-
'29 BEG BAL	-	\$703,000	\$112,473	-	-
County Rd 612 - Village limits to Twin Birch Rd (New Project) * Oakland County Exchange	Reconstruct	\$703,000	\$112,473	\$30,000	\$845,473
29 END BAL	-	\$0	\$0	-	-

Motion for Project Approval

Action Requested: Approval of all listed projects for FY2026-2029 and changes to FY2025 as discussed during the meeting.

Motion to approve the projects as discussed and listed for FY2025 change requests and FY2026-2029 STIP New projects and/or Change requests made by James Vanek and supported by Michael Cain. All Ayes, None opposed. Motion carried unanimously.

VII. Illustrative List Review

No changes/addition/removal to any projects in the illustrative list.

VIII. Addition/review of All season routes

Chair presented three routes as requested to be added to the all season routes list. Chair asked the group if there are any discussion or any other roads to add to the list as well. Review of the All season routes. No further discussion.

Brutus Rd – US 31 to Brill Rd

Maxwell Rd – Mitchell Rd to Greenwood Rd

Robinson Rd – Pleasantview Rd to US-31

Motion to add the above listed routes to All Season list made by Brent Shank and supported by John Rogers. All Ayes, None opposed. Motion carried unanimously.

IX. Public Comment

No public comment.

X. Adjournment

Motion to adjourn the meeting was made by Michael Cain and supported by Burt Thompson. All Ayes, None opposed. Motion carried unanimously.