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The mission of the Traverse Transportation Coordinating Initiative (TTCI) is to provide coordinated leadership and direction for the development and conduct of the continuing, cooperative & comprehensive transportation planning process for the Traverse City urban area.

TTCI Board Meeting
August 25, 2022 @ 10am
In person at Michigan Works - 1209 S Garfield Avenue Suite C, Traverse City, MI

Or virtually at the following link:

<https://us02web.zoom.us/j/2319295012>

Meeting ID: 231 929 5012

Phone: 1 (312) 626-6799

Call Meeting to Order

- A. Roll Call / Introduction of Members and Staff**
- B. Approval of the Agenda**
- C. Approval of Minutes from 5/17/2022 (see attached)**
- D. Conflict of Interest Disclosure**
- E. Public Comment**
- F. New Business**
 - a. Midland MPO Director, Maja Bolanowska - Q & A
 - b. MPO Informational Presentation Update
 - c. Stakeholder and Member Discussion
- G. Old Business**
 - a. Urbanized Area Update / MDOT update
- H. Staff Reports**
- I. Agency Project Updates**
- J. Board Members Comments / Discussion of future agenda**
- K. Public Comments**
- L. Adjourn**

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Traverse Transportation Coordinating Initiative (TTCI)

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Tuesday, May 17th, 2022

Draft - MEETING MINUTES - Draft

Call to Order

R. Carson called the meeting to order at 10:06 a.m. on Tuesday, May 17th, 2022.

Roll Call

After attendance was taken, a quorum was confirmed by staff.

Board Present

Brad Klucyznski via Zoom (GTRC), Kelly Dunham (BATA), Chuck Korn (Charter Township of Garfield), Brad Jewett (GT County), Beth Friend via Zoom (East Bay Township), Jeff Shaw (Elmwood Township), Craig Brown (Leelanau County RC), Doug White (Acme Township)

Others present

Rob Carson (Networks Northwest), Mathew Cooke (Networks Northwest), Hannah Yurk (Networks Northwest)

Agenda

R. Carson asked if there needed to be any changes to the agenda. No changes were stated.

Motion by J. Shaw, supported by C. Korn, to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes from 5/18/2021

It was noted that the agenda was incorrect and stated the wrong date, compared to the meeting minutes for approval.

Motion by B. Jewett, supported by C. Korn, to approve the agenda as presented. Motion carried unanimously.

Conflict of Interest

No conflicts stated.

Public Comment

None.

Election of Officers

R. Carson stated that an election of officers is needed and asked if there were any nominations for chair.

C. Korn nominated K. Dunham for chair, she accepted the nomination.

Motion by C. Korn, supported by B. Jewett, to elect K. Dunham as chair. Motion carried unanimously.

It was discussed who the other officers currently were and it was the following:

Chuck Korn (Charter Township of Garfield) as Vice Chair
Beth Friend (East Bay Township) as Treasurer
Wayne Schoonover (Grand Traverse RC) as Secretary

It was shared that Wayne is an alternative board member, so it would be Brad Kluczynski as Secretary.

Motion by K. Dunham, supported by C. Korn, to keep the Vice Chair, Treasurer, and Secretary the same as the previous year, with a change that B. Kluczynski would be secretary. Motion carried unanimously.

Schedule for 2022

R. Carson stated that the boards should start meeting consecutively in person again. There is a draft schedule that is the packet and for the board to review. It was discussed that the November 15th Board meeting should be moved to November 8th.

Motion by J. Shaw, supported by C. Brown, to approve the 2022 schedule as modified. Motion carried unanimously.

MPO Informational Presentation

R. Carson discussed the next steps for the MPO regarding the informational presentations that were previously discussed. Networks Northwest would like to schedule a meeting with each one of the members in your leadership roles. This will help us prepare for the presentations with your boards and the best way to present. This meeting with members will be in mid June and at the end of summer, presentations to boards will take place. It was stated that H. Yurk will start to schedule those meetings.

Urbanized Area Update

R. Carson shared the most recent MPO timeline that was provided in the packets. R. Carson stated that we do not have any census data to figure out a rough estimate of where we stand in meeting the threshold. We will have to wait until August to see the data and we can start to build out maps. It will be a great leverage for funding and grants when we do become an MPO.

Staff Reports

H. Yurk provided an update on PASER and the Rural Task Force programs.

R. Carson gave an update on the DOT grants that were announced and shared with the board. It was recommended to Networks Northwest to look into TAP funding for multimodal projects, due to the DOT grants needing to be shoveled ready. Networks Northwest staff attended the M22 corridor meeting and Networks Northwest will be working with Elmwood Township and the Road Commission on a possible grant through TAP for funding for Cherry Bend Road. A 50% match would be needed to be competitive. The MPO will help us start chasing grants and finding money out there. R. Carson did share that there is a new transportation planner for the MDOT in the northern region and will be crucial for the process.

Agency Project Updates

B. Kluczynski gave an update for the Grand Traverse County Road Commission regarding Townline Road and the roundabouts on Keystone Road.

C. Brown gave an update for Leelanau County Road Commission regarding that Bugai Road project. Additionally, clean up on the roads are taking place in preparations for 13 miles of overlay and 50 miles of chip seal starting mid-June.

J. Shaw provided an update for Elmwood Township regarding the taskforce meeting a couple weeks ago. It was discussed that the MDOT project in Traverse City is dependent on when the Elmwood Township project will occur. He noted that sidewalks on Cherry Bend Road would be a great addition.

K. Dunham with BATA provided updates, including that they received approval for the new facilities and transfer station. They are closing on the property at the end of June and break ground on sitework this fall, it will be a 14 month build process. BATA is hoping all goes well with the housing side of it and they are working to restore services and on the continued staff shortage, but they created a robust incentive/retention program. BATA is also working on a transit master planning process, which includes a public survey and input pop up events to gather public input.

D. White with Acme Township stated that there is work on 72.

C. Korn provided an update for Garfield Township that they are working with partners for transportation in the township and housing.

B. Friend shared an update for East Bay Township regarding 5 hotels that were recently approved, including 3 that are long stay hotels so there will be a lot of pressure on the 31 corridor.

Board Member Comments/Discussion of Future Agenda

It was stated that the July 5th Executive Committee meeting should be rescheduled due to the holiday and moved to June 28th.

Public Comment

No comment

Adjourn

Meeting adjourned at 10:49 a.m.

Entity	TTCI Member	Title
City of Traverse City	Marty Colburn	City Manager
City of Traverse City	Ashlea Walter	City Council Member
Charter Township of Garfield	Chuck Korn	Supervisor
Charter Township of Elmwood	Jeff Shaw	Supervisor
Charter Township of East Bay	Beth Friend	Supervisor
Acme Township	Doug White	Supervisor
Grand Traverse County Road Commission	Brad Kluczynski	Manager
Grand Traverse County - Board of Commissioners	Brad Jewett	Commissioner - Grand Traverse County
Grand Traverse County	Nate Alger	County Admin
Leelanau County Road Commission	Brendan Mullane	Manager
Leelanau County Road Commission	Craig Brown	Engineer
BATA	Kelly Dunham	Executive Director
Additional Contacts		
Blair Township	Nicole Blonshine	Township Supervisor
Green Lake Township	Marvin Radtke	Township Supervisor
Long Lake Township	Ron Lemcool	Township Supervisor
Almira Township	Mike Roper	Township Supervisor
Village of Lake Ann	Craig Timm	Village President
Peninsula Township	Rob Manigold	Supervisor
TART	Julie Clark	Chief Executive Officer
TART	Elizabeth Calcutt	Trail Development Director
Cherry Capital Airport Authority	Kevin Klein	Airport CEO
Maritime Port Operators		
Rail Freight Operators		
Grand Traverse Band of Ottawa and Chippewa Indians	Rob Kalbfleisch	Planner
Chamber of Commerce/Traverse Connect	Warren Call	President and CEO
TCAPs	Ann Cardon	Superintendent
NMC		
Whitewater Township	Ron Popp	Supervisor
Fife Lake		
Bingham Township		
Village of Suttons Bay		
Disability Network Northern Michigan		

Draft 2020 Statewide Review ACUB Review

When do we begin?

- MDOT cannot begin the Statewide Review until the Census Bureau announces and distributes its updated data on urban areas
- For the 2020 census, they plan to announce and distribute the new Urban Area maps and data release in approx. **Nov/Dec of 2022**
- UA Letters and Maps will be mailed - **approx. Feb/Mar 2023**
- UA Meetings will be held - **approx. March 2023 - Jan 2024 (11 months)**
- MDOT submits ACUB data to FHWA by approx. **Feb 1, 2024**
- Statewide Urban Review ACUB Approval Letters can only be sent out once FHWA approves the new ACUB's, FHWA approval will happen approx. **Feb 1, 2024 - Nov. 2024***

* *FHWA discussion*

ACUB : Adjusted Census Urban Boundary