

CHARLEVOIX COUNTY LOCAL RTF – CFP MEETING

DRAFT MEETING MINUTES

October 30th, 2024

I. Introductions

Rollcall initiated by Isha Pithwa (Networks Northwest), with introductions noted as attendance: Pat Weeks (CRC), James Vanek (CRC), Mark Heydlauff (City of Charlevoix), Doug Varney (Boyne City).

II. Approval of Agenda

No changes were made to the presented agenda.

Motion to approve agenda made by James Vanek and supported by Pat Weeks. All Ayes, None opposed. Motion carried unanimously.

III. Approval of Meeting Minutes

Meeting Minutes from Oct 1st were presented (Action Requested). No changes were made to the presented minutes. Meeting minutes from full RTF meeting December presented for reference. No motion needed. Attachment provided for review.

Motion to approve minutes from Oct 1st, 2024 Charlevoix County local RTF meeting made by James Vanek and supported by Pat Weeks. All Ayes, None opposed. Motion carried unanimously.

IV. Discussion on Agreements between the RTF members (County, Local, Transit)

No agreements.

V. Review of FY 2025

Charlevoix County Road Commission:

Thumb Lake Rd (JN215112) – Reconstruct project – STP \$561,000 – State D \$238,300 – Local Match \$140,250 with a total project \$701,250

No other changes/additions discussed.

VI. Review of FY 2026

Charlevoix County Road Commission:

Thumb Lake Road (JN 214822) – Reconstruct project with an extension to the project limits. Budget remains unchanged; the change request (Minor CR) was approved by the RTF - STP \$561,000 – State D \$90,372 – Local Match \$140,250 with a total project \$701,250

No other changes/additions discussed.

VII. Review of FY2027

Boyne City – New Project:

Boyne City Roads (Roads Names TBD) – Resurfacing/Crush and Shape - STP \$(TBD) – State D \$(TBD) – Local Match \$(TBD). Will have the information available at the full RTF meeting.

Village of Boyne Falls is interested in adding a project in FY2027 for a repavement work on Center St. The project is currently added in the illustrative list, contingent on available bid savings to move forward with it. The project is not ready with amounts of STP request or the total project cost. Isha – suggestion to discuss it with the Road commission and city whenever they have the available bid savings or any project is not ready to be switched to the Village of Boyne Falls until then the village will get their project information ready.

No other changes/additions discussed.

VIII. Review of FY2028

Charlevoix County Road Commission:

Springvale Rd – New project, reconstruct from US131 to River Rd (0.5 miles), utilizing all STP funds (\$574,000).

Transit – Life rafts for the ferry to be added as a new project, contingent on available funding (\$14,000) in any suitable fiscal year and will discuss with the road commission and City of Boyne City.

No other changes/additions discussed.

IX. Review of FY2029

Boyne City – New Project:

Boyne City Roads (Roads Names TBD) – Resurfacing/Crush and Shape - STP \$(TBD) – State D \$(TBD) – Local Match \$(TBD). Will have the information available at the full RTF meeting.

No other changes/additions discussed.

X. Illustrative List review

Village of Boyne Falls project added to the list. No other changes/additions discussed. No other changes/additions discussed.

Motion for Project Advancement - Action requested for all the projects listed for FY26-29 to bring forward to the full RTF.

Motion to bring the projects as discussed and listed for FY2026-2029 forward to full RTF meeting for approval made by James Vanek and supported by Doug Varney. All Ayes, None opposed. Motion carried unanimously.

XI. Public Comment

Isha explained the RTF process to the group. No other comments

XII. Adjournment

Motion to adjourn the meeting at 10:16 AM made by Pat Weeks and supported by James Vanek. All Ayes, None opposed. Motion carried unanimously.