

GRAND TRAVERSE COUNTY LOCAL RTF – CFP MEETING

DRAFT MEETING MINUTES

October 11st, 2024

I. Introductions

Rollcall initiated by Isha Pithwa (Networks Northwest), with introductions noted as attendance: Derek Weitchlein (GTCRC), Tom Hempstead (Village of Fife Lake), Linda Forwerck (Village of Fife Lake), Kelly Dunham (BATA), Kaitlyn Aldrich (Village of Kingsley – Online), Brian Stark (MDOT – Online)

II. Agenda

No changes were made to the presented agenda.

*Motion to approve agenda made by Kelly Dunham and supported by Derek Weitchlein.
Motion carried unanimously.*

Meeting minutes from full RTF meeting December presented for reference. No motion needed. Attachment provided for review.

III. FY 2026

Village of Kingsley:

N Brownson St. - Village of Kingsley - JN 214833 – STP \$363,000, No state D and Local match \$296,800 with total project budget \$660,000

Note* requesting 1799 form for the final numbers and include in non-participating column from Kaitlyn for this project to do a CR.

Transit:

JN214807 – Technology – STP \$72,000 No state D and Local match \$18,050 with total project budget \$90,250

GTCRC:

JN219117 Cedar Run Rd – Single course chip seal - STP \$317,000 No state D and Local match \$1,132,800 with total project budget \$1,450,000

The Village of Fife Lake proposed including a project for State Street and Boyd Street in the STIP or any year soon as possible. Since this project is not yet ready, it was decided to add it to the illustrative list, with an approximate total project budget of \$500,000. This approach allows the Village of Fife Lake to substitute the project if bid savings occur, or if the Grand Traverse County Road Commission (GTCRC) needs to adjust other projects, provided the substitute project is shovel-ready, with a local match secured and necessary information available.

An alternative suggestion discussed was to consider scheduling this project for FY2029, as that year will be the crossover period for the next STIP. An estimated budget could be allocated in anticipation

IV. **FY2027**

Transit:

New Project – Vehicle – STP \$73,700 No state D and Local match \$18,425 with total project budget \$90,250

GTCRC:

New Project – Williamsburg Rd – Chip seal overlay and shoulders - STP \$663,300, State D \$205,359 and Local match \$531,341 with total project budget \$1,400,000

V. **FY2028**

Transit:

New Project – Vehicle – STP \$75,200 No state D and Local match \$18,800 with total project budget \$94,000

GTCRC:

New Project – Williamsburg Rd Phase 2 - ACC– Chip seal overlay and shoulders - STP \$676,800, State D \$92,930 and Local match \$630,270 with total project budget \$1,400,000

VI. **FY2029**

Transit:

New Project – Vehicle – STP \$76,800 No state D and Local match \$19,200 with total project budget \$96,000

GTCRC:

New Project – W County Line Rd - Add shoulders and overlay - STP \$691,200, State D \$92,930 and Local match \$715,870 with total project budget \$1,500,000

VII. **Illustrative List review**

Added Village of Kingsley projects as discussed before. There can be an email vote whenever currently listed projects are ready to be substituted for the State St and Boyd St for Village of Kingsley during this STIP.

BATA removed the technology project from illustrative list as it was completed.

Brian – Any and all projects that are within the MPO boundary needs to go through MPO approval as well. (Projects needs to be approved by RTF and also MPO to be in the list of their TIP document)

Motion for Project Advancement - Action requested for all the projects listed for FY26-29 and illustrative list updates to bring forward to the full RTF. Drafted 1799 and 1797 forms will be given at full RTF for all the projects.

Motion to bring the projects as discussed and listed for FY2026-2029 forward to full RTF meeting for approval made by Kelly Dunham and supported by Derek Weitchlein. The motion was unanimously approved.

VIII. Public Comment

None.

Brian – The FY2025 allocation targets will be out by/before the Full RTF meetings so you will be able to adjust those FY2025 projects at the full RTF meeting. MDOT JobNet freezes for making any changes to FY2026 projects from July FY2025 to October 1st so there won't be any changes for the 2026 projects at that timeframe. The estimates will be numbers to use for projects until the November of the current FY for next FY projects when the actual allocation targets come in and that is when you can make changes or adjustments to the projects.

IX. Adjournment

*Motion to adjourn the meeting made by Derek Weitchlein and supported by Kelly Dunham.
Motion carried unanimously.*